

# AGENDA

**Meeting:** Corsham Area Board  
**Place:** Corsham Town Hall, High Street, Corsham SN13 0EZ  
**Date:** Wednesday 6 November 2019  
**Time:** 7.00 pm

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Including the Parishes of Box, Corsham, Colerne and Lacock

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm**

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Please direct any enquiries on this Agenda to Kevin Fielding Tel: 01225 706612, Email: kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## **Wiltshire Councillors**

Cllr Brian Mathew, Box and Colerne  
Cllr Ruth Hopkinson, Corsham Pickwick  
Cllr Philip Whalley, Corsham Town (Chairman)  
Cllr Ben Anderson, Corsham Without and Box Hill

## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p>	<b>7:00pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on Wednesday 24 July 2019</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5     <b>Chairman's Announcements</b> (<i>Pages 7 - 10</i>)</p> <p>To receive the following chairman's announcements:</p> <ul style="list-style-type: none"> <li>• How Dementia Friendly is Wiltshire?</li> <li>• Fly Tipping</li> </ul>	
<p>6     <b>Fire &amp; Rescue Update</b></p> <p>Station Manager Darren Nixon</p>	<b>5 mins</b>
<p>7     <b>Police Update</b> (<i>Pages 11 - 20</i>)</p> <p>Inspector Mark Luffman</p>	<b>5 mins</b>
<p>8     <b>Our Digital Community</b> (<i>Pages 21 - 26</i>)</p> <ul style="list-style-type: none"> <li>• Cyber Crime - Inspector Mark Luffman</li> <li>• Corsham Our Community Matters - Ros Griffiths – Community Engagement Manager</li> <li>• Groop - Community Management Platform - Invitation for local groups and clubs to use Groop membership management software for free- Guy Wendon, Groop Commercial Director</li> <li>• My Wilts App - Kate Knowles - Solutions Architect, Wiltshire</li> </ul>	<b>70 mins</b>

	Council	
	<ul style="list-style-type: none"> <li>Digital Mansion – Written update</li> </ul>	
9	<p><b>Corsham Parking Permits</b> (<i>Pages 27 - 28</i>)</p> <p>Cllr Phil Whalley and Cllr Ruth Hopkinson</p>	<b>10 mins</b>
10	<p><b>Partner Updates</b> (<i>Pages 29 - 32</i>)</p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> <li>Town &amp; Parish Councils</li> <li>Healthwatch &amp; CCG</li> <li>Transcoco</li> </ul>	<b>10 mins</b>
11	<p><b>Community Area Grants</b> (<i>Pages 33 - 56</i>)</p> <p>The Wiltshire Councillors will consider the any applications to the Community Area Grants Scheme</p>	<b>20 mins</b>
12	<p><b>Working Group updates and requests for funding</b> (<i>Pages 57 - 80</i>)</p> <ul style="list-style-type: none"> <li>Youth</li> <li>Health and Wellbeing group</li> <li>Community Area Transport Group (CATG)</li> </ul>	<b>5 mins</b>
13	<b>Public Question time</b>	
14	<b>Close</b>	<b>9:00pm</b>

# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Lacock Village Hall, East Street, Lacock, SN15 2LF  
**Date:** 24 July 2019  
**Start Time:** Time Not Specified  
**Finish Time:** Time Not Specified

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Please direct any enquiries on these minutes to:

Libby Beale (Democratic Services Officer) on 01225 718214 or  
elizabeth.beale@wiltshire.gov.uk.

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Brian Mathew, Cllr Ruth Hopkinson, Cllr Philip Whalley and Cllr Ben Anderson

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
46	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman opened the meeting, welcoming everyone to Lacock and introducing the members of the Area Board.</p>
47	<p><u>Apologies for Absence</u></p> <p>There were no apologies from members of the Board.</p>
48	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 13 March 2019 and 21 May 2019 were presented for consideration, and it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign the minutes as a true and correct record.</b></p>
49	<p><u>Declarations of Interest</u></p> <p>Councillor Philip Whalley declared a non-pecuniary interest in the application from Corsham Cricket Club by virtue of being a social member of the club. He declared he would not vote on the item.</p>
50	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements attached to the agenda regarding winter weather provisions and highways improvements.</p>
51	<p><u>Police Update</u></p> <p>An apology was received from Inspector Mark Luffman. The written report was received, and it was noted that car crime and theft in Wiltshire were down from the previous year.</p>
52	<p><u>Fire &amp; Rescue Update</u></p> <p>An update was received from Darren Nixon, Station Manager. Advice was given on safety around bodies of water given the hot weather, and information provided no response figures.</p>

53	<p><u>The National Trust in Lacock</u></p> <p>Graham Heard, General Manager Lacock and North Wiltshire, National Trust, provided a presentation on the preservation, management and enhancement of Lacock Abbey and Village, which involved 32 full time staff as well as seasonal staff and many volunteers.</p> <p>Details were provided on the level of maintenance that was undertaken as well as new projects such as the Abbey tea room, and collaborative work with Wiltshire Council and the Parish Council on traffic issues, signage and the plans to increase visitors to 200,000 a year.</p> <p>The Board gave thanks for the presentation and questions were raised on renovation work on listed buildings, group rates for visitation, coordination with health and wellbeing groups in the wider area and details of the annual turnover of the estate and business.</p>
54	<p><u>Spotlight on Lacock Parish - local priorities</u></p> <p>A presentation was received from Sheona Beaumont, a locally based artist specialising in photography. Details were provided of projects relating to photography and theology, as well as cultural work in support of the Peacock Arts Trail which in 2019 would have a venue in Lacock. Several other artists including a painter and stained glass artist were producing works to be displayed in the local church, and there would be an exhibit of work from children from the local school. It was also noted that there was to be an installation arising from the Lacock Remember's project which the Area Board had helped fund, to interview and photograph people with experience or family stories in World War 2. The Peacock Arts Trail would run from 5 October to 13 October, with a preview on 4 October from 1530-1800.</p> <p>A presentation was also received from Jane Durrant, Chairman of Lacock Parish Council, who spoke about the extensive work with the National Trust which was a big part of the parish, but also on the work being undertaken where possible to mitigate traffic concerns, and consider all residents from elsewhere in the parish and visitors. Details were provided of liaison with the local school, which it was noted by the Board had falling numbers and details were sought on efforts to encourage young families to move to the area.</p>
55	<p><u>Wiltshire Scrapstore</u></p> <p>A presentation was received from Jane Wheeler on the Wiltshire Scrapstore, based in Lacock for the last 13 years, a local charity which received surplus materials from businesses and individuals and utilised them for creative activities rather than go to landfill. The charity included over 70 volunteers</p>

	<p>including those with mental, emotional and physical difficulties, and had opened a second location in Wilton. Details were provided of the shop, café and many other community based activities run from the warehouse.</p> <p>The Board thanked the charity for their work in the community, and in response to queries it was stated that it was almost self sufficient in funding and that this remained the goal. It was also stated planning permission had been applied for the current site by the landlord, but that this had not been determined and therefore it was not known if alternative locations might need to be sought in the future.</p>
56	<p><u>Transition Corsham</u></p> <p>A presentation was received from Adam Walton of Transcoco on Transition Corsham, an initiative to reduce plastic waste in the community area which had received funding from the Area Board.</p> <p>Businesses in the local area had been contacted, with many making commitments or already committed to reducing plastic waste, with further information provided to assist them. Many had also signed up to a national scheme to allow people to refill water bottles upon request, to reduce purchase of plastic bottled water. The group had spoken at schools, church groups and the Chamber of Commerce as well as local media, and undertaken monthly litter picks and were investigating options to increase the number of recyclables.</p> <p>The Board thanked Transition Corsham on its work and sought further details on some of the initiatives they were undertaking.</p>
57	<p><u>Partner Updates</u></p> <p>The update from Corsham Town Council was noted, including that after a period of delay the neighbourhood plan should shortly be ready to go out to referendum, although it might require an update fairly soon thereafter.</p> <p>Colerne Parish Council noted they had appointed a new clerk and of a working party relating to the market place.</p> <p>An update was also provided on the Electoral Review of Wiltshire Council, noting that the Local Government Boundary Commission for England had delayed its final recommendations, which would now be published on 1 October 2019. It was reported that the Electoral Review Committee was hopeful that the LGBCE had taken on board concerns regarding the initially proposed division which included Notton with Chippenham Lowden and Rowden, and that Colerne was not included in the name of the Box and Colerne Division, but that it would not be confirmed until the final recommendations were published.</p> <p>An update was also received from Healthwatch.</p>



58	<p><u>Working Group updates</u></p> <p>The notes of the last Community Area Transport Group were received.</p> <p>A presentation was then received in relation to a previously funded youth project on counselling, and a new follow up project on mental health awareness. The Board also heard from a parent whose son had committed suicide, and their work to raise awareness and support for mental health issues.</p> <p>An application for £2435.00 by the applicant Thrive for the Mindreset project was therefore considered and on the motion of Councillor Ben Anderson, seconded by Councillor Ruth Hopkinson, it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To award £2435.00 to Thrive for the Mindreset project.</b></p> <p><i>Reason: The grant met the youth grant criteria.</i></p> <p>An application for £895.00 from applicants Corsham Cricket Club as part of their 5 year coaching for academy players was then considered. On the motion of Councillor Ben Anderson, seconded by Councillor Ruth Hopkinson, it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To award £895.00 to Corsham Cricket Club for 5-year coaching for Corsham CC academy players.</b></p> <p><i>Reason: The grant met the youth grant criteria.</i></p> <p>Councillor Philip Whalley did not participate in the Corsham Cricket Club application.</p> <p><u>Health and Wellbeing Group</u></p> <p>An update was then received from Kevin Gaskin from the Health and Wellbeing Group. The group had met on 10 June 2019 and continued to involve further groups and organisations. There had been a focus on utilising library services to benefit the older and lonely. Details were also provided on Dementia Awareness and Celebrating Age, and it was noted that Wiltshire Council Adult Social Care team were organising a meeting in August with Older Peoples Champions and Health and Wellbeing groups to improve collaboration.</p>
59	<p><u>Community Area Grants</u></p> <p>An application had been received for £2376.93 from 1<sup>st</sup> Neston and Box Scout Group for new activity and camping kit. It was noted that if awarded part of the</p>

	<p>funding would need to come from the youth grant funds as it involved funding training, not capital funding. It was also confirmed local scouts and other groups shared equipment where possible.</p> <p><b><u>Resolved:</u></b></p> <p><b>To award £2376.93 to 1<sup>st</sup> Netston and Box Scout Group for New activity and camping kit.</b></p> <p><i>Reason: The grant met the community grants criteria.</i></p>
60	<p><u>Public Question time</u></p> <p>There were no further questions. It was stated it was intended the next two meetings would be themed meetings, one on digital matters and the other on culture and arts.</p>
61	<p><u>Close</u></p>

# Agenda Item 5

## **Chairman's Announcements**

<b>Subject:</b>	<b>How Dementia Friendly is Wiltshire?</b>
<b>Web contact:</b>	<a href="https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire">https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire</a>

Healthwatch Wiltshire's latest report is now available online. It gathered the views and experiences of more than 100 people in the county who are affected by dementia.

“How Dementia Friendly is Wiltshire?” focuses on two elements - how local dementia friendly initiatives are working to make their area more dementia friendly, and how much those living with dementia feel they benefit from them.

Healthwatch Wiltshire visited 15 community groups across Wiltshire and invited people to take part in a survey or a 1:1 interview to gather their feedback.

The report details what people living with dementia and their carers value most about dementia friendly initiatives and can be accessed via the link above.



## Chairman's Announcements

Subject:	New fly-tipping campaign: We're Targeting Fly-tippers
Web contact:	<a href="mailto:peter.white@wiltshire.gov.uk">peter.white@wiltshire.gov.uk</a>

Wiltshire Council has launched a new campaign reward campaign to prevent fly-tipping in the county.

**The We're Targeting Fly-tippers (WTF) campaign aims combat the scourge of fly-tipping by offering residents a reward of up to £200 in high street vouchers if they report information that leads to the successful prosecution of an offender or the payment of a Fixed Penalty Notice (FPN).**

If anyone has any information about fly-tipping in Wiltshire, they are requested to report it using the My Wiltshire app with as much information as possible. If this information leads to a successful prosecution or payment of a Fixed Penalty Notice, the person who reported it will earn a voucher of up to £200.

We want residents to provide information as possible, such as where the fly-tip is, the registration and make or model of the vehicle they saw, plus any description or photographs of the alleged fly-tippers. **However, it is essential that people do not attempt to confront anyone who is fly-tipping or put themselves in danger in any way. We also ask people not to try to rummage through or disturb the waste, as this could affect the scene and put people in danger.**

Fly-tipping costs Wiltshire Council more than £180,000 each year, it is unsightly and it is a danger to people, wildlife and the environment.

In Wiltshire, most fly-tip reports are of a commercial nature, where waste is cleared for a fee and then dumped to avoid lawful disposal costs. Penalties for offenders include an unlimited fine and/or five years' imprisonment; a £50,000 fine and/or 12 months' imprisonment; or a FPN of £400 if they are caught fly-tipping small-scale waste.



WILTSHIRE POLICE

## CPT Area Briefing

Wiltshire North Community Policing Team

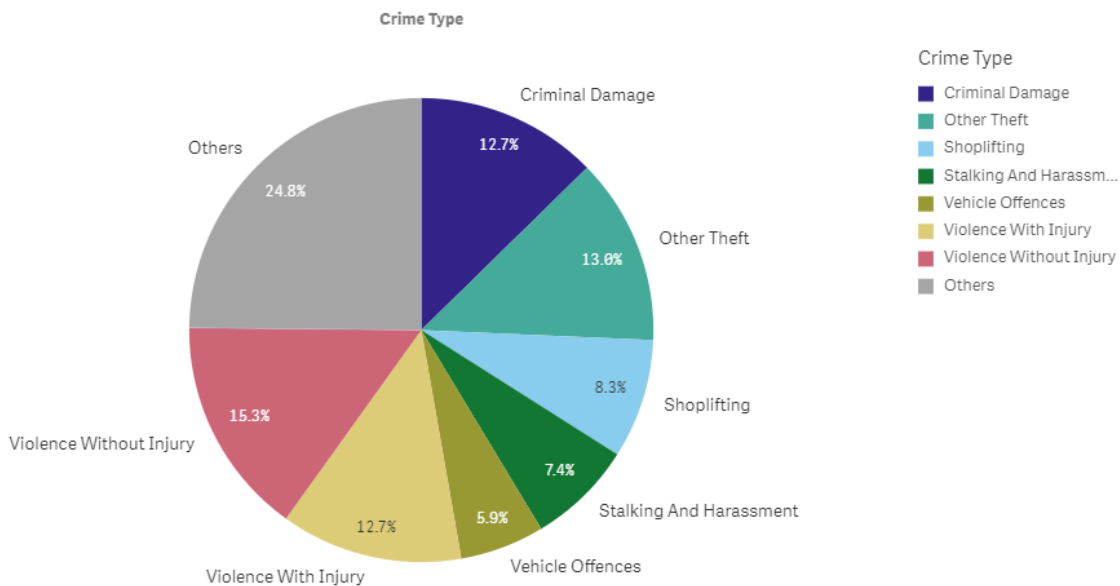


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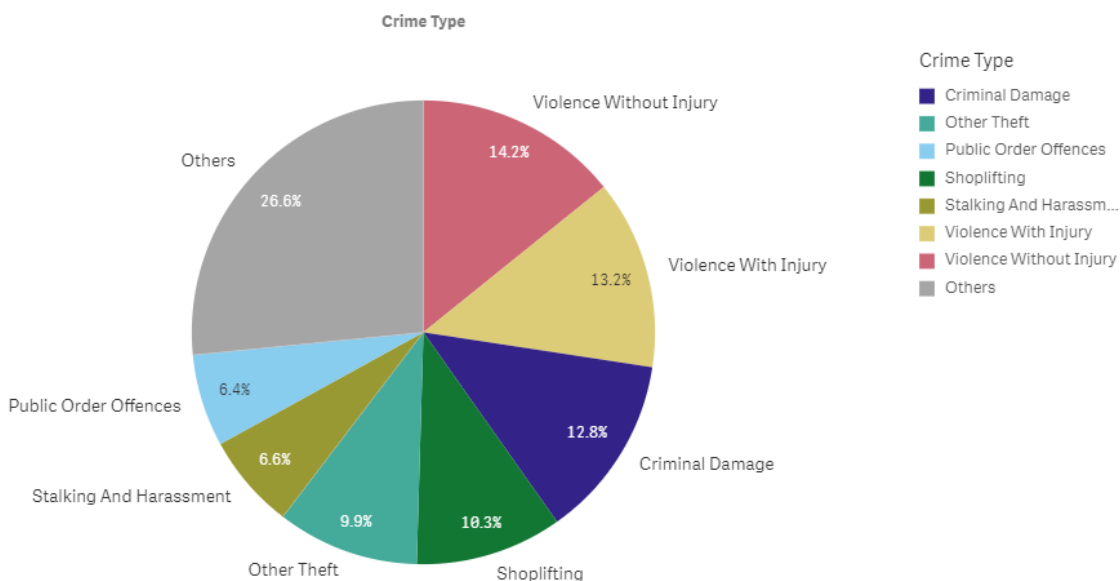
October 2019

### PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire North CPT - crime and incident demand for the 12 months to September 2019

WILTSHIRE POLICE

# CPT Area Briefing

Wiltshire North Community Policing Team



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## Force-wide

- Wiltshire Police has had an increase in the volume of recorded crime by 1% in the 12 months to September 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In September, we received 8,312 999 calls which we answered within 6 seconds on average and 12,474 CRIB calls which we answered within 2 minutes 08 seconds on average.
- In September, we also attended 1,344 emergency incidents within 17 minutes and 00 seconds on average.
- Wiltshire Police has seen a 17% reduction in vehicle crime and 21 per cent in residential burglaries in the 12 months to September 2019.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.  
The publication can be found here: [WWW.CRIMESURVEY.CO.UK](http://WWW.CRIMESURVEY.CO.UK)

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectrates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>



WILTSHIRE POLICE

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Wiltshire North Community Policing Team

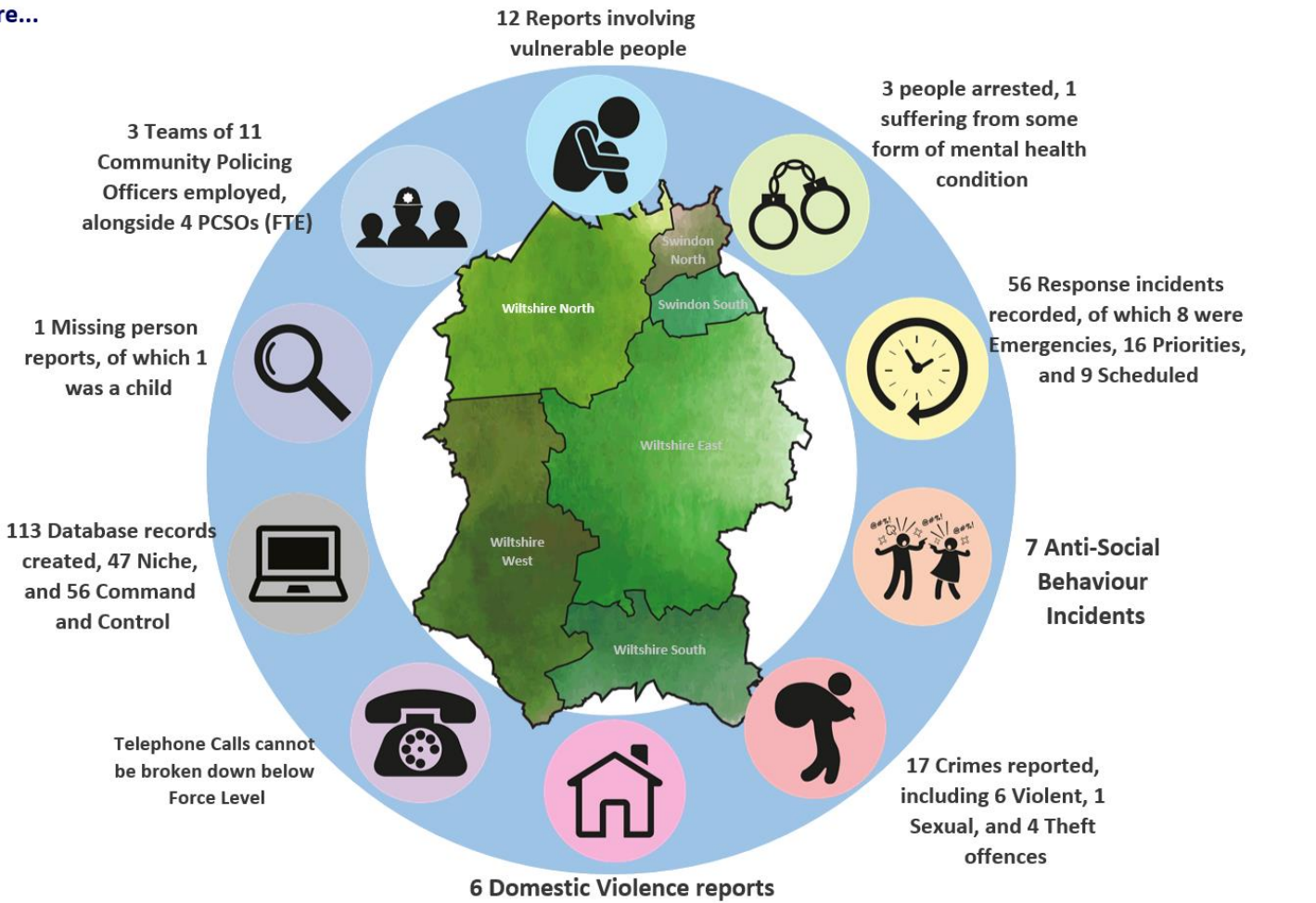


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## Area specific

On an average day in Wiltshire North there were...



Wiltshire North CPT Demand Overview – 12 months to September 2019

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## HIGH LEVEL CPT UPDATES:

07/09/2019 18:39

Unknown suspect(s) have removed locks and nuts and bolts from 2 gates and driven across 2 fields and have let dogs off in the victim's pheasant pens. Between 10 and 15 mauled pheasant carcasses were found and an unknown quantity were missing.

10/09/2019 05:53

Male suspect has entered the Budgens store in Box requesting tobacco. The suspect was intoxicated and rude to the staff members. The suspect has then taken the tobacco, ripped open the automatic doors and left without making any attempt at payment. The suspect has then got into his vehicle and driven off.

12/09/2019 11:13

Victim has rented his house for the weekend, as Air B&B. He was informed by the lead party organiser that a member of the party had ransacked the house and made off with the victim's leather briefcase, containing his car keys.

12/09/2019 14:32

Known suspect admitting to trying to kick the side door in the Rudloe Manor trying to gain entry to see what was inside whilst intoxicated and angry, but could not due to padlock on the door.

12/09/2019 17:21

Burglary - residential - house. Unseen persons gained access to the dwelling by breaking the double glazed bedroom window using unknown means; (may possibly have smashed the window by hitting the same with a steel bucket). Drawers have been searched and items of clothing have been stolen, all rooms have been searched.

13/09/2019 02:48

Two known males have kicked off at Notton House School causing substantial damage.

17/09/2019 12:25

Unknown person has cut the wheel locks off all the wheels on a caravan by unknown means and have stolen the caravan overnight. TVO £22,000

06/10/2019 17:11

Unknown suspect has used a sharp instrument to smash a small hole in the driver's side

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window of the victims vehicle, which was parked on her parent's driveway.

17/10/2019 13:37

Unknown suspect(s) have cut off the Catalytic converter from the victim's car.

Following the second death of a Peacock on Newlands road in a year Police along with the CORSHAM Court estate put a request out for local residents to not feed them as this may encourage them to cross the road into the local housing area. There has been strong feedback from the local community for a road sign to be put in place to help protect the birds.



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## YOUR CPT – Wiltshire North



A/PS Richard MARSHALL

Inspector Mark Luffman

### Community Co-ordinators:



PC Ashleigh Bray (Chippenham and Corsham)

### Upcoming events:

CORSHAM Remembrance Parade 10<sup>th</sup> November  
Corsham Christmas Lights turn on 7<sup>th</sup> December

Surgeries or meetings planned

#### School Talks

October, Haresfield house LACOCK.  
November, MOD Community centre youths club RUDLOE.  
Calder House School COLERNE, date to be confirmed.

You can find out more about Wiltshire North CPT, including news stories and contacts for local officers, on our website: [www.wiltshire.police.uk/WiltshireNorth](http://www.wiltshire.police.uk/WiltshireNorth)

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Wiltshire North Community Policing Team



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## LOCAL PRIORITIES

CPT Inspector to update progress on each

PRIORITIES FOR WILTSHIRE NORTH CPT	UPDATE
<b>Priority 1:</b>	
<p>Drugs use by youths at skate park and youth shelter. The new Town Hall camera will soon be covering the area and Officers from various teams have visited the location and a large quantity of Nos Canisters (Nitrous oxide) were recovered, these are believed to have been brought over from BATH.</p>	<p>Corsham Officers are now working with their A&amp;S counterparts to deal with the supply</p>
<b>Priority 2:</b>	
<p>Teams have been out with the speed camera</p>	<p>several motorists have been ticketed or reported for speeding offences</p>
<b>Priority 3:</b>	
<b>Priority 4:</b>	



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Wiltshire North Community Policing Team



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## HIGH LEVEL PCC UPDATES

- **Recruitment** - Police officer recruitment continues with more than 500 applications received so far since the campaign launched on 23 September. Wiltshire Police is accepting applications until Sunday 13 October.
- **Community work** - In September PCC Angus Macpherson awarded a total of £22,500 from the Police Property Act to projects across the county which make a difference in their communities. Beneficiaries include a drop-in service for homeless people, a 12-week personal development course for unemployed young people and a pilot project using photography to engage with young people at risk of offending or exploitation. Full details are available on our website.
- **Herbert Protocol** – The PCC was proud to join Wiltshire Police, Swindon Borough Council, healthcare partners, Swindon Carers Centre and the Alzheimer's Society at the launch of the Herbert Protocol last month. It comprises of a document in which carers, family and friends of vulnerable adults can fill out key details about the individual as a pre-emptive measure in case they later go missing. This will enable the police to start their initial enquiries sooner with the aim of finding the missing person safe and well.

## HIGH LEVEL FORCE UPDATES

- **County Lines** – The issue of gangs transporting Class A drugs from major cities such as London and Manchester into rural counties, is one which is attracting significant media attention. Here in Wiltshire we are raising awareness of the problem, and specifically the impact these crimes have on the wider community, as they are often linked to modern slavery and organised crime, with children and vulnerable adults being exploited. Please look out for local media coverage, or go to our website for more information.
- **Domestic abuse** – This month we are highlighting the work Wiltshire Police is doing to tackle domestic abuse, including educating the public about the support that is available for victims. This campaign will include a young mother, who has been the victim of domestic violence, speaking out about her story in the hope that she can encourage other victims to come forward and get support.
- **Rural crime** - During the beginning of October we are taking part in a national week of action targeting rural crime. Our work will include providing crime prevention advice and encouraging residents to report all incidents to the police, as well as having our Community Policing Teams and the Rural Crime Team out and about engaging with our rural communities.



WILTSHIRE POLICE

# CPT Area Briefing

Wiltshire North Community Policing Team



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## GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)
- You can follow your CPT on social media <https://www.wiltshire.police.uk/Followus>
- More information on your CPT area can be found here: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

## FEEDBACK/ACTIONS TAKEN







*“The community management platform that Groops people together”*

Groop is a knowledge based, socially focused business. Our software is purpose built for organisations to support the management of their networks of groups, clubs, events & projects.

Groop is a unique, all-in-one platform, enabling seamless communication, delivering robust data compliance and helping you achieve your governance and safeguarding standards.

*We can connect everyone, everywhere!*

## Our vision & mission

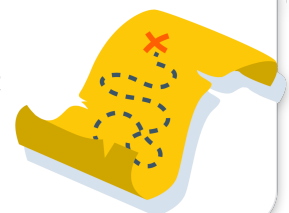
### Vision

Everyone belongs and is **inspired** to take part; embracing life's opportunities.



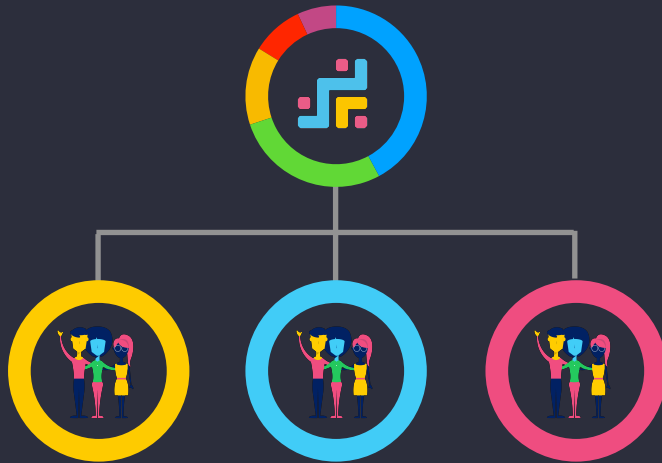
### Mission

To strengthen, secure and connect groups for a **greater society**.



## Structure

Groop is designed with an infinite hierarchical structure enabling you to support and manage your network in a quality assured, safe and secure environment.



## Reporting

You can access Groop anytime, anywhere, enabling real-time, analytical insights into your network - with output and outcome reporting, session attendance figures and trends, member engagement, safeguarding reports and more. This allows you to monitor, evaluate and plan with ease.

## Assurance

Using Groop gives you confidence that your network is adhering to best GDPR practice. Share your important documentation via the platform with your network, including access to our quality assured library of guidance and templates. Groop is hosted by UKCloud - a highly secure accredited UK based service.

*"Using Groop enables us to share our information across our network, it is all in one place and reduces the time and energy previously spent on keeping everyone informed. The platform is user friendly and easy to navigate."*



## Support

### Helping You Succeed

- Data & GDPR compliance
- Safeguarding
- Library of guidance & templates
- Quality assurance
- Share information & supporting documents
- Swift, hassle-free onboarding
- Online customer support
- Improve sustainability

## Manage

### Maximise Your Impact

- Manage your networks, volunteers & employee engagement
- GroopPay - subscriptions, online payments
- GroopChat - chat, share, 'like', connect
- Auditing & data capture
- Bespoke/customisable fields
- Editable governance materials
- Enhanced efficiency
- Performance monitoring

## Achieve

### Verifiable Outcomes

- Reporting - impact analysis & data analytics
- Reporting - output/outcomes
- Membership retention
- Target gaps & support strategic planning
- Provide evidence for funding bids & service developments
- Demonstrate ROI
- Fulfilled & unified workforce
- Promote corporate social responsibility programmes & employee engagement
- Increased brand awareness
- Save time & money

# Corsham Community Area Network in Partnership with Groop



Working in partnership with Corsham Town Council and Wiltshire Council, Sally Higham, local tech entrepreneur and CEO of **Groop**, is delighted to offer all community groups and clubs in the Corsham Community Area the opportunity to share in Groop's success and use Groop's membership management software for free.

What does Groop offer you?

## A safe place

- Securely store your member, volunteer and staff's data

## Record keeping

- Sign your members into sessions using your phone or tablet, including pool or pitch side
- Plan, manage and evaluate your sessions, events and activities
- Use Groop's 'easy to use' data reports to support funding applications and update your management committee

## Communicate

- Use the **GroopApp** on your phone or tablet to communicate easily with your volunteer team, members and their parents or carers

## Club Documents

- Keep all your club documents in shared folders so staff and volunteers can easily and securely access what they need
- Access Groop's library of resources which provides **downloadable** policy templates, 'how to' guides and other support documents for community clubs and groups

## Finance

- Collect subscriptions and one-off payments for your club seamlessly using **GroopPay**

There's **help on hand** to support you to get your club or group set up:

- There are webinars on **Groop's YouTube channel** that explain how to get your club or group set up
- There is an easy to use **Knowledge Base** of support and guides for you to access
- Once you are using Groop there are pop-ups that guide you through all the different areas and a Help Chat directly from your login
- An expert Customer Success Team on hand

Groop is based in Hartham Park in Corsham, your customer support is provided by our **Customer Success Team who live locally**. In fact, you may know some of them – Tim Bailey plays badminton at Corsham Badminton Club and Rob Summerfield volunteers at The Green Room Youth Club in Box. So if you get stuck or have any questions please **contact us**.

The team at Groop hope you will take advantage of this offer and look forward to supporting you!

Sally Higham  
CEO, Groop Ltd  
[www.groop.com](http://www.groop.com)





## Digital Mansion

We currently have 11 businesses in occupancy after the first 6-7 months of operation, accounting for just over 70% of available office space. We have ongoing interest in remaining office space, so expect to be nearing full occupancy over the coming 4-6 months. Current businesses include: digital marketing, cyber security, digital recruitment, data analytics and more.

We've taken on our first co-worker; usage of the bespoke co-working room is now the focus of our attention, and we've been looking at raising awareness through increased social media, events and networking. Also gaining traction are the 'virtual offices' that we offer – a mailing address and post box.

The centre has played host to a number of events including Storytown Corsham, the community fair, and a Department of International Trade Brexit Event.

We are working to put in place a programme of regular small business networking events, as well as more focussed digital specialist events, to kick off in the New Year. Full details will follow when it's been finalised.

As a final note, we've started discussions with Transcoco, the town council and others, looking at the viability of a community garden in the rear area of the Mansion walled garden.

Jolyon Rose - Development Officer, Digital Mansion, Corsham



## **Residents permits in car parks**

The residents off street scheme is an historic arrangement put in place by the former District Councils. In 2010 it was decided by the then Cabinet Member for Highways that these schemes should be phased out as part of the forming of the unitary council.

It is not appropriate to have duplicate schemes operating in our car parks, residents permits alongside season tickets. Majority of our season ticket holders are also residents of Wiltshire and subsidising one user over another cannot continue and therefore rates will become harmonised.

Residents permits will increase in price over the next 4 years to bring them into line with the cost of a season ticket. The scheme is closed to new applications and we only offer renewals for existing permits. On the 19<sup>th</sup> November 2019 the price will increase to £300 for 12 months, £150 for 6 months and £75 for 3 months for existing residents permit holders only.

Season tickets still offer a considerable saving against the all-day charge in our car parks and details of the permits available in Corsham can be found here:

<https://secure.mipermit.com/wiltshire/Account/PermitPurchase.aspx?PermitType=SEASON>

Joanne Pattison

Parking Services Manager Highways and Streetscene, Wiltshire Council





<b>Name of Parish/Town Council</b>	<b>Corsham Town Council</b>
<b>Date of Area Board Meeting</b>	6 November 2019

## Headlines/Key successes

- **Corsham Neighbourhood Plan**  
After almost five years in the making, Corsham's Neighbourhood Plan is now at its final stage, and a referendum will be held on **Thursday 14 November**. Every elector in the Corsham parish is entitled to vote as in a normal election. Polling cards will be sent out by Wiltshire Council and postal/proxy votes are also eligible. To come into being, the Plan needs 50% of those voting, plus one more person, to vote in favour. Having a Neighbourhood Plan, which has been created based on feedback from the local community, will help to protect and enhance our town and means that prospective developers will have to be guided by its contents and Wiltshire Council must have regard to the Plan's policies when determining planning applications. You can find out more and view the plan online at [www.corshamneighbourhoodplan.co.uk](http://www.corshamneighbourhoodplan.co.uk). Copies are also available to view at the Town Hall, Corsham Library and Wiltshire Council's Monkton Park offices in Chippenham.

## Projects

- The Town Council is currently carrying out a survey – both online and in paper form – to find out what residents and visitors think of the town centre, what improvements they'd like to see and what parking initiatives/events would encourage them to visit more often. More details and a link to the survey can be found at [www.corsham.gov.uk](http://www.corsham.gov.uk). The Town Council is also planning to run a separate survey, aimed at Corsham's businesses, the results of which will feed into our Strategic Plan work. More details to come.

## Forthcoming events/Diary dates

- The Town Council's new Environmental Group is holding a launch event at the Town Hall, also on Thursday 14 November. If you'd be interested in joining the group or just want to find out more, do come along. Doors open at 6.30pm and the event starts at 7pm.
- Christmas Lights Switch On – Friday 6 December. The traditional evening of family-friendly festive fun returns! Starting at 5pm, with the lights on at 6pm, come and enjoy live music and entertainment, Father Christmas and his reindeer, Corsham's Christmas Market, and lots more.

## **Update for Corsham Area Board**

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- Late Night Opening – a number of the town centre's shops, including Sanders Painting and Sculpture, John Parker Gallery, Coppins and Previous – are planning to open until 7.30pm on Thursdays from 14 November until 19 December. Why not come for a bit of shopping and stay for dinner or a drink at one of the town's great pubs and restaurants?
- 

Signed:



Date:

25/10/2019

# Area Board Update October 2019

## Young Healthwatch volunteers wanted!

We're calling on the young people of Wiltshire to join our team to help make sure the views of children and young people are listened to.

We want to hear from children and young people aged 14-25 who have something to say about the health and social care services they use – and who want to help others get their voices heard.

Young Healthwatch Wiltshire is open to anyone who wants to make a difference to their community and has an interest in the rights and wellbeing of young people.

Stacey Sims, Healthwatch Wiltshire Manager, said: "We want everyone to get the best out of health and social care services and to make sure that those who run services put people at the heart of care.

"We're calling on the young people of Wiltshire to join our team to help make sure the views of children and young people are listened to."

### Why volunteer with us?

- Make a difference to your community
- Meet new people
- Boost your skills and knowledge
- Get training and support
- Add valuable experience to your CV
- Do as much or as little as you like!

### What can you do as a young volunteer?

**Storyteller** – create a blog or video about your experiences of health and care.

**Listener** – listen to the experiences of others.

**Young Ambassador** – spread the word of Healthwatch Wiltshire and empower others to speak out.



**Media Guru** – help create promotional materials and help us reach more young people on social media.

**Influencer** – come to our meetings and talk to us about what we should be working on.

### How else can you get involved?

- Follow us on social media:  
Facebook – [HealthwatchWiltshire](#)  
Twitter – [@HWWilts](#)  
Instagram – [healthwatchwiltshire](#) and [younghealthwatchwiltshire](#)
- Sign up to our news alerts to find out more about our work.
- Come and chat to us at events we're going to in your community.
- Invite us to your youth or community group to hear more about who we are and what we do.

For more information, visit our website.



**October 2019**

## **The right healthcare, for you, with you, near you**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### **News**

#### **Update on three CCG merger**

The three Clinical Commissioning Groups of Bath and North East Somerset, Swindon and Wiltshire are moving forward with plans to become a single organisation after GPs in the region voted in favour of the merger proposal.

Following the GP vote, the Governing Bodies of the three CCGs agreed to the submission of an application to merge to NHS England and Improvement. This application was made by 30 September with a proposed merge date of 1 April 2020.

The next step is for NHS England and Improvement to consider the application, with a decision expected in October.

We will continue to provide you with updates on the process in the coming months.

## Governing Body meeting

Our next Governing Body meeting will be BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting on Wednesday 16 October 2019 at 5.00pm at Lacock Suite, Lackham House, Lacock SN15 2NY.

You can read the papers from previous meetings on our website  
[www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

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Keep up to date with news and information from Wiltshire CCG on social media.



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**

<b>Report to</b>	Corsham Area Board
<b>Date of Meeting</b>	06/11/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

Applicant	Amount requested
<b>Applicant:</b> Colerne Village Hall Association <b>Project Title:</b> Toilets for All  <a href="#">View full application</a>	£2250.00
<b>Applicant:</b> Wiltshire Scrapstore and Resource Centre <b>Project Title:</b> Wiltshire Scrapstore New Storage Unit Racking  <a href="#">View full application</a>	£3213.00
<b>Applicant:</b> Volunteer Committee for Martins Croft Play Area <b>Project Title:</b> Inclusive double tower slide unit and sensory tunnel  <a href="#">View full application</a>	£4933.00
<b>Applicant:</b> Corsham Football Club <b>Project Title:</b> main heating system replacement for clubhouse and bar area  <a href="#">View full application</a>	£2500.00
<b>Applicant:</b> Corsham Bowls Club <b>Project Title:</b> Removal of hedge and replace with fence  <a href="#">View full application</a>	£2895.00
<b>Applicant:</b> Box Bowls Club <b>Project Title:</b> Defibrillator for Box Pavilion  <a href="#">View full application</a>	£1000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3422</a>	Colerne Village Hall Association	Toilets for All	£2250.00
<b>Project Description:</b> The Denys Sargent room is a small meeting room attached to the Village Hall which can be hired independently from the Main Hall. The Denys Sargent Room has its own entrance and toilet unfortunately this toilet is only accessible to able bodied users of the Room. We wish to change this and widen the doorway to enable disabled users especially wheelchair users access to this toilet and therefore the room. A new toilet and sink will be installed as well as new door flooring and complete re-decoration of the room.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
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<a href="#">3467</a>	Wiltshire Scrapstore and Resource Centre	Wiltshire Scrapstore New Storage Unit Racking	£3213.00
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**Project Description:**

We need to purchase new racking for storage of the resources we collect and divert from landfill in a new storage unit. Our old storage unit is being demolished as it is unsafe. We have been allocated a new storage unit by the new landowners. We need to purchase racking to allow safe storage of resources collected ensuring the safety of our volunteers when working to put away resources they have collected. Many of our volunteers are retired with physical limitations so provision of appropriate storage for them to work with is vital to their health and safety.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3486</a>	Volunteer Committee for Martins Croft Play Area	Inclusive double tower slide unit and sensory tunnel	£4933.00

**Project Description:**

We plan to buy a double tower unit that has 2 different height slides, so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3463</a>	Corsham Football Club	Main heating system replacement for clubhouse and bar area	£2500.00

**Project Description:**

To remove old condemned gas fired heaters and pipework and replace with 12 electric convection heaters with self-timer and thermostat including new ring main and consumer unit

<p><b>Proposal</b> That the Area Board determines the application.</p>

Application ID	Applicant	Project Proposal	Requested
<a href="#">3475</a>	Corsham Bowls Club	Removal of hedge and replace with fence	£2895.00

**Project Description:**  
Corsham Bowls Club is near completion of its project to Replace and Renovate its Bowls Green. We have been advised that the hedge bordering the Green is detrimental to the project and should be replaced with a fence to preserve the new Green.

<p><b>Proposal</b> That the Area Board determines the application.</p>
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Application ID	Applicant	Project Proposal	Requested
<a href="#">3501</a>	Box Bowls Club	Defibrillator for Box Pavilion	£1000.00

**Project Description:**  
On 20 July 2019 at the Box Bowls Club Valens Terrace Box SN13 8NT one of our bowlers collapsed on the bowling green and was given CPR and the emergency services were called on arrival a paramedic had to resuscitate him but sadly he died on the way to hospital. The only defibrillator is at the Post Office which was too far away for this emergency. This highlighted the need for a defibrillator at the bowls club or at the Pavilion which has many users 247. If it was located on the outside wall it could be accessed by all user groups of the Pavilion Selwyn Hall and Sports Pitches that would be in range. Clearly the cost is prohibitive immediately as we are aware that we need to raise something in the region of 2000 for the initial purchase plus training costs. We intend to begin urgent fund raising and contact the other village groups to see if they would be interested in joining forces.

<p><b>Proposal</b> That the Area Board determines the application.</p>
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No unpublished documents have been relied upon in the preparation of this report.

**Report Author:**

Ros Griffiths  
Community Engagement Manager  
01225 718372  
[Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)

## Grant Applications for Corsham on 06/11/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3422	Community Area Grant	Toilets for All	Colerne Village Hall Association	£2250.00
3467	Community Area Grant	Wiltshire Scrapstore New Storage Unit Racking	Wiltshire Scrapstore and Resource Centre	£3213.00
3486	Community Area Grant	Inclusive double tower slide unit and sensory tunnel	Volunteer Committee for Martins Croft Play Area	£4933.00
3463	Community Area Grant	main heating system replacement for clubhouse and bar area	Corsham Football Club	£2500.00
3475	Community Area Grant	Removal of hedge and replace with fence	Corsham Bowls Club	£2895.00
3501	Community Area Grant	Defibrillator for Box Pavilion	Box Bowls Club	£1000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3422	Community Area Grant	Toilets for All	Colerne Village Hall Association	£2250.00

**Submitted:** 27/08/2019 11:50:55

**ID:** 3422

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Toilets for All

**6. Project summary:**

The Denys Sargent room is a small meeting room attached to the Village Hall which can be hired independently from the Main Hall. The Denys Sargent Room has its own entrance and toilet unfortunately this toilet is only accessible to able bodied users of the Room. We wish to change this and widen the doorway to enable disabled users especially wheelchair users access to this toilet and therefore the room. A new toilet and sink will be installed as well as new door flooring and complete re-decoration of the room.

**7. Which Area Board are you applying to?**

Corsham

**Electoral Division****8. What is the Post Code of where the project is taking place?**

SN14 8DT

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Leisure and Culture

Older People

Our Community

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2019

**Total Income:**

£17813.00

**Total Expenditure:**

£15005.00

**Surplus/Deficit for the year:**

£2808.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£8224.00

**Why can't you fund this project from your reserves:**

We are trying to build a reserve fund of £25000 for any emergencies which occur in the Village Hall.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £9769.00

Total required from Area Board £2250.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building Works	9769.00	Our Funding	yes	769.00
		Parish Council Grant	yes	2250.00
		Awards for All Grant		4500.00
		Corsham Area Board Grant		2250.00
<b>Total</b>	<b>£9769</b>			<b>£9769</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Corsham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

As the Denys Sargent Room can accommodate 24 people and is so reasonably priced start up groups and organisations can afford to use it. Not only will disabled users benefit from being able to hire the Room but we can encourage low income families and residents to use it as well thus becoming more involved with the Community.

**14. How will you monitor this?**

The Village Hall Bookings Secretary will report to the Village Hall Committee on a monthly basis.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

The Village Hall has no staff only volunteers and we have policies in place which are reviewed annually to safeguard Children and vulnerable adults and it is the overall responsibility of the Management Committee to ensure these policies are carried out.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

NA

**17. Is there anything else you think we should know about the project?**

NA

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3467	Community Area Grant	Wiltshire Scrapstore New Storage Unit Racking	Wiltshire Scrapstore and Resource Centre	£3213.00
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**Submitted:** 04/10/2019 11:31:56

**ID:** 3467

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Wiltshire Scrapstore New Storage Unit Racking

**6. Project summary:**

We need to purchase new racking for storage of the resources we collect and divert from landfill in a new storage unit. Our old storage unit is being demolished as it is unsafe. We have been allocated a new storage unit by the new landowners. We need to purchase racking to allow safe storage of resources collected ensuring the safety of our volunteers when working to put away resources they have collected. Many of our volunteers are retired with physical limitations so provision of appropriate storage for them to work with is vital to their health and safety.

**7. Which Area Board are you applying to?**

Corsham

**Electoral Division****8. What is the Post Code of where the project is taking place?**

SN15 2PP

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Environment  
Health and wellbeing  
Leisure and Culture  
Older People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£255655.00

**Total Expenditure:**

£251135.00

**Surplus/Deficit for the year:**

£4520.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£53248.00

**Why can't you fund this project from your reserves:**

Our Charities reserves policy says we need to hold three months of financial reserves should we hit financial crisis and have to close down. We need £50000 in reserve and we currently have £53248.50 in reserve so the additional £3213.00 needed to match fund this project will be taken from our reserves.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6426.00		
Total required from Area Board		£3213.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
6 x 2 bay wide span shelving 6 x 639	3834.00	Reserves	yes	3213.00
8 x Rapid 1 heavy duty shelving @ 324 each	2592.00			
<b>Total</b>	<b>£6426</b>			<b>£3213</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Corsham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Wiltshire Scrapstore has over 15000 users of our services ranging from Schools and preschools community groups to families and the wider public. We have over 70 volunteers many being adults with learning/physical difficulties as well as older people who are volunteering for company as they are living alone and feeling isolated. The funding to enable us to purchase suitable shelving and racking for our new storage area will benefit the wider public as we will be able to take in more waste materials including a wider variety but will most importantly benefit our volunteers. Whilst keeping their work environment safe and orderly it will enable those with physical difficulties to move around the storage warehouse easily and access the resources in a safer more efficient way. With appropriate shelving and storage enabling us to take more resources we will be having an even bigger impact on helping the environment saving more materials going to waste allowing them to be reused in Arts and Crafts and other leisure activities with children young people and adults alike. Our current storage area has no racking and means things are piled in big heaps meaning we cannot allow any of our older volunteers to work in this area. With a new storage shed that is correctly fitted out with safe shelving and appropriate storage it will create new volunteering opportunities for those who prefer to work with in the warehouse type environment.

**14. How will you monitor this?**

We will be able to monitor the effectiveness of the new storage by the number of new volunteering roles we create. We will also be able to monitor how much extra resources we are able to collect and store and the variety.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

We are fully committed to safeguarding and promoting the welfare of our staff and volunteers. We have a safeguarding policy which is annually reviewed by the board of trustees. Senior staff undertake the higher-level safeguarding course regularly and all other staff and volunteers are given the opportunity to undertake the foundation safeguarding course. Our staff are all undergo a DBS as do volunteers. We have regular staff and volunteer meetings which are minuted and as part of those meetings safeguarding personal safety and general welfare are always highlighted. The Charity Director is responsible for safeguarding.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one-off purchase and will leave us fully equipped for a long term future of safely storing resources collected from the community.

**17. Is there anything else you think we should know about the project?**

This is a one-off project

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)



**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3486	Community Area Grant	Inclusive double tower slide unit and sensory tunnel	Volunteer Committee for Martins Croft Play Area	£4933.00
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**Submitted:** 15/10/2019 02:49:02

**ID:** 3486

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Inclusive double tower slide unit and sensory tunnel

**6. Project summary:**

We plan to buy a double tower unit that has 2 different height slides, so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2

different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs. We plan to buy a double tower unit that has 2 different height slides so children of different abilities can play together in Martins Croft Play Area Colerne. With 4 different entry and exit points there are multiple ways children can travel. It also has a sensory skylight tunnel running underneath with different coloured windows in so the tunnel is welcoming. The equipment is a bespoke play unit we designed following feedback from local families and addresses their needs.

**7. Which Area Board are you applying to?**

Corsham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN14 8DT

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Our Community

Other

If Other (please specify)

Inclusivity

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£21800.00

**Total Expenditure:**

£14600.00

**Surplus/Deficit for the year:**

£7200.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£45315.00		
Total required from Area Board		£4933.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Wet pour safety surfacing	13949.00	Armed Forces Covenant	yes	20000.00
Groundworks	10500.00	National Lottery Community Fund	yes	10000.00
Inclusive Double Slide Sensory Tunnel Unit	9866.00	Wiltshire Community Foundation	yes	5000.00
Inclusive Play Vehicle	5000.00	Colerne Parish Council		4933.00
Inclusive Cone Climber	5000.00	May Fair	yes	102.00
Shelter	1000.00	Armed Forces Day Stall	yes	160.00
		Donations	yes	75.00
		Ink Cartridge Recycling	yes	42.00
		Premier Stores Collection	yes	39.00
		Old/Foreign coins	yes	31.00
<b>Total</b>	<b>£45315</b>			<b>£40382</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**  
No

**12. If so, which Area Boards?**  
Corsham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This is the last piece of equipment in a large project to create an inclusive public play area. There is little available locally for children with disabilities or additional needs. Colerne is isolated with poor public transport installing this equipment will benefit civilian and military families. Using feedback from surveys with local families ensures we are addressing the real need not the perceived need. This project has been well supported by different organisations as well as the local community. We have previously received funding from CAB for the play area however we have raised nearly 40000 since that through grants donations and nonstop fundraising for this final phase. This double tower slide unit with sensory tunnel is a bespoke unit. We contacted the manufacturer directly to see if it was possible and surprisingly we are saving over 5000 against quotes for readymade units that didnt have features we needed. Children can access the slides via 4 different routes ramp steps climbing wall or fireman’s pole. This enables children of different abilities to play together. We found that children with disabilities or additional needs that take longer to navigate equipment often felt hurried or under pressure when using similar equipment. By having two different height slides and different routes to them everyone can go at their own pace. Parents also highlighted how play areas often don’t cater for siblings where one has a disability

and the other is neurotypical. Playing together is vital for bonding and confidence building. This unit enables that. Tunnels are excellent for motor skills and bilateral coordination yet in play areas they can be dark and daunting. By having different coloured skylights in the roof of the tunnel children will get the same experience but in a more welcoming stimulating way. Parents can reassure hesitant children by looking through the windows and encouraging them on. This equipment has a lifetime warranty minimum 30 years.

**14. How will you monitor this?**

Through feedback via our social media page emails and a post installation survey. A new sign is being installed requesting any comments or feedback to be sent to us.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

This project does not involve any unsupervised contact with children or vulnerable people. We have a Safeguarding policy. Jacqui Bradburn is the Designated Safeguarding Lead.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

All equipment and surfacing will have been installed the project will be complete. Colerne Parish Council have agreed take over maintenance and any future repair costs. They have already paid for safety checks on previous equipment we installed.

**17. Is there anything else you think we should know about the project?**

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3463	Community Area Grant	main heating system replacement for clubhouse and bar area	Corsham Football Club	£2500.00
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**Submitted:** 01/10/2019 09:41:38

**ID:** 3463

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

main heating system replacement for clubhouse and bar area

**6. Project summary:**

To remove old condemned gas fired heaters and pipework and replace with 12 electric convection heaters with self-timer and thermostat including new ring main and consumer unit

**7. Which Area Board are you applying to?**

Corsham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

sn139hs

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

Our Community

Safer communities

If Other (please specify)

fitness competitiveness

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2019

**Total Income:**

£65668.98

**Total Expenditure:**

£65911.73

**Surplus/Deficit for the year:**

£242.75

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£6485.68

**Why can't you fund this project from your reserves:**

The money we have in reserve will be used during summer months when there is no football so very little income we will spend about £1000.00 on the pitch plus numerous maintain jobs which need to be done to satisfy our ground grading specification laid down by the league. And, of course the standing orders must be paid

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£5500.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
radiators x12	1600.00	fund raising		500.00
electrical ring main to connect all radiators	1200.00			
new 120amp supply from utility suppliersupplier	1200.00			
new consumer board andsafty trip unit	1500.00			
<b>Total</b>	<b>£5500</b>			<b>£500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Corsham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

3 Corsham football teams plus opponents 3 Corsham hockey teams plus opponents Corsham 10k running 4 skittles teams plus opponents corsham dog training Tennis players meetings and concerts Bingo. These guys all need to be warm in clubhouse with new heating system

**14. How will you monitor this?**

We have a chairman and 10-person committee, plus 3 Trustees. They are responsible for running the club.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**  
 Everyone who uses our clubhouse on colder days will benefit the warmth which leads on to friendliness and feelgood factor of users. Which includes 3 football teams and their opponents Hockey teams Tennis 10k Corsham run. This is done by courses and continual direction and guidance from chairman and committee. We are also regulated by Toolstation and Wilts F.A We have a welfare officer who is D.B.S registered who is responsible for safeguarding.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The results and benefit of the project is ongoing i.e. heating of bar and clubhouse. Club will pay fuel bill from income.

**17. Is there anything else you think we should know about the project?**

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3475	Community Area Grant	Removal of hedge and replace with fence	Mr	£2895.00
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**Submitted:** 09/10/2019 10:08:17

**ID:** 3475

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Removal of hedge and replace with fence

**6. Project summary:**

Corsham Bowls Club is near completion of its project to Replace and Renovate its Bowls Green. We have been advised that the hedge bordering the Green is detrimental to the project and should be replaced with a fence to preserve the new Green.

**7. Which Area Board are you applying to?**

Corsham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN13 9EU

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

Leisure and Culture

Older People

Our Community

Other

If Other (please specify)

Sport and Leaisure

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

11/2018

**Total Income:**

£36997.13

**Total Expenditure:**

£24625.16

**Surplus/Deficit for the year:**

£11650.51

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£790.00



**Why can't you fund this project from your reserves:**

As stated Corsham Bowls Club has embarked on project to Renovate and Replace its 100-year-old Green. We have been fortunate to receive grants to enable us to achieve. We have committed funds to achieve Phase 1 Green and Phase 2 Irrigation but do not have funds to remove the hedge and replace it with a fence which has been recommended by specialist contractors.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£5790.00		
Total required from Area Board		£2895.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Removal of Hedge	500.00	Existing Reserves	yes	790.00
Construct New Fence	5290.00	Corsham Town Council		500.00
		Contribution in kind		1447.00
<b>Total</b>	<b>£5790</b>			<b>£2737</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Corsham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Corsham Bowls Club has been in existence for over 100 years providing a sport and recreational facility for the people of Corsham and the surrounding Communities. We are now completing a project to replace our 100 Green. We have been advised by Ground Contractors that the hedge bordering the Green is detrimental to Green and is killing growth on that side of the Green. The hedge should be replaced by a fence to protect the investment and preserve our asset for the future benefit of the Community. Unexpected costs of Phase 1 have eroded funds earmarked for removal of hedge.

**14. How will you monitor this?**

Once the hedge has been replaced by a fence normal maintenance by our Greens team and Club members will preserve the fence and Green.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

In conjunction with the requirements and policies of Sport England Bowls England and Bowls Wiltshire we have all the policies in place to comply with the above. Our EBA Gold Award Coaches have attended all relevant courses and ensure members fully briefed of their responsibilities to others.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

From members subscriptions and our usual Club fund raising.

**17. Is there anything else you think we should know about the project?**

This is Phase 3 of our project to Renovate and Replace our Bowls Green. Phase 2 Irrigation cost is covered by existing Club resources. In the initial quotation process for Phase 1 Construction of the Green all Grounds Contractors recommended the Club address the issue of the Hedge to ensure preservation of the Green and the investment already made.

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3501	Community Area Grant	Defibrillator for Box Pavilion	Box Bowls Club	£1000.00
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**Submitted:** 23/10/2019 16:27:52

**ID:** 3501

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Defibrillator for Box Pavilion

**6. Project summary:**

On 20 July 2019 at the Box Bowls Club Valens Terrace Box SN13 8NT one of our bowlers collapsed on the bowling green and was given CPR and the emergency services were called on arrival a paramedic had to resuscitate him but sadly he died on the way to hospital. The only defibrillator is at the Post Office which was too far away for this emergency. This highlighted the need for a defibrillator at the bowls club or at the Pavilion which has many users 247. If it was located on the outside wall it could be accessed by all user groups of the Pavilion Selwyn Hall and Sports Pitches that would be in range. Clearly the cost is prohibitive immediately as we are aware that we need to raise something in the region of 2000 for the initial purchase plus training costs. We intend to begin urgent fund raising and contact the other village groups to see if they would be interested in joining forces.

**7. Which Area Board are you applying to?**

Corsham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN13 8NT

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

If Other (please specify)

Emergency Health Requirement for village Pavilion Users

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£2250.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Defib Cabinet	2000.00		Fund raising to date yes	714.33
Training	200.00		Future fund raising	535.67
Connect to power supply est.	50.00			
<b>Total</b>	<b>£2250</b>			<b>£1250</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Box Pavilion has many regular user groups including Bowls Club Youth Club WI Yoga Bridge Club Footballers and many others on a more casual hire. The Bowls Club alone attracts approximately something in excess of 1000 players or spectators from visiting teams annually it is also the hub for many groups and this location for a defibrillator will be beneficial to the village community. The Selwyn Hall with the Library Short Mat Bowls and many other users is very close by as are the facilities for Tennis Netball Football Cricket and not forgetting the many visitors to the annual Box Revels Fete and users of the car park.

**14. How will you monitor this?**

A defibrillator is for life saving emergencies as long as it is checked and maintained in accordance with suppliers instructions it should be beneficial for many years we are aware that we will need to replace the battery as and when necessary and pads after every use and so will need to maintain an annual funding level to cover this.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

This is not for any one group or organisation but for the pavilion users and local community. Safeguarding legislation is instilled in all organisations.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Continued fund-raising activities by the main user groups of the Pavilion.

**17. Is there anything else you think we should know about the project?**

na

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.



# MINUTES

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**Meeting:** Corsham Community Area Transport Group (CATG)  
**Place:** Committe Room A, Monkton Park, Chippenham  
**Date:** Wednesday 18 September 2019  
**Time:** 10.00 am

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Please direct any enquiries to Kate Davey (Traffic Engineer), direct line 01225 713302 or email [kate.davey@wiltshire.gov.uk](mailto:kate.davey@wiltshire.gov.uk)

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CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 18<sup>th</sup> September 2019</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Gemma Winslow – Wiltshire Council Highways            Cllr Brian Mathew – Wiltshire Councillor            Peter Shaw – Lacock Parish Council            Stuart Gregory – Lacock Parish Council            Peter Anstey – Corsham Town Council            James Whittleton – Corsham Town Council            Cllr Ruth Hopkinson – Wiltshire Councillor (Chair)            Rebecca Smith – Box Parish Council            Richard Campbell – Box Parish Council            Tony Clarke – Colerne Parish Council            Cllr Philip Whalley – Wiltshire Councillor            Kate Davey – Wiltshire Council Highways</p> <p>Apologies:</p> <p>Spencer Drinkwater – Wiltshire Council Transport Planning            Dave Martin – Corsham Town Council            Cllr Ben Anderson – Wiltshire Councillor            David Arnup – Wiltshire Council Highways            Ros Griffiths – Community Engagement Manager</p>			
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the last meeting held on 12 <sup>th</sup> June 2019 were accepted as a true record.	Agreed.	



CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	<b>Financial Position</b>			
		See Finance sheet. 2019/20 allocation is £10,951.00. 2018/19 underspend was £23,690.00 and the current commitments total £19,050.00 giving a remaining budget of £19,103.50.	Noted and agreed.	
4.	<b>Top 5 Priority Schemes</b>			
a)	<p><a href="#">Issue 6682</a></p> <p>Bridge between Lacock and Bowden Hill.</p>	<p>There is no signage just before you go over the one way bridge to indicate who has right of way. There either needs to be signage or traffic lights to indicate who has priority. Even a sign to advise motorists to be considerate to oncoming vehicles. On many occasions, there have been stand offs and neither know who has priority.</p> <p>This issue to be investigated further to determine if any improvements can be made. There are existing warning signs in advance of the bridge on both approaches, however they have differing safety messages.</p> <p>Site meeting held on 6<sup>th</sup> August 2019 with KD and Lacock Parish Council. Issues relating to pedestrian safety on the bridge were discussed and subsequent response sent to Lacock Parish Council detailing points considered and suggested possible solution.</p>	<p><b>Discussion:</b> Further to the response received from Lacock PC a request for a reduction in speed limit near the bridge was discussed. Confirmed any subsequent traffic calming measures promoted as a result of a lower speed limit will be based on data collection of actual driven speeds at that time.</p> <p><b>Recommendation:</b> Group agreed to fund a speed limit assessment subject to Lacock PC confirming 25% contribution of £625.</p> <p><b>Actions:</b> Contribution to be confirmed.</p> <p>Commission consultant to undertaken assessment including a request from Lacock PC for consultant to meet on site as part of assessment.</p>	<p>Lacock PC</p> <p>KD</p>

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<a href="#">Issue 6734</a> Neston/ Chapel Plaister - 7.5t weight restriction signing.	Signing work has been ordered with the contractor and the anticipated completion is September/October 2019.	<b>Action:</b> Construction imminent. Close and remove from agenda.	KD
c)	<a href="#">Issue 6829</a> Lacock village – restriction for tourist coach restriction.	Preliminary design sent to Lacock Parish Council for consideration. Please see proposal plan attached to end of agenda. The estimated costs of this scheme including data collection surveys before and after to analyse success of signing scheme is in the region of £6,000. A 25% contribution would be £1,500.	<b>Discussion:</b> Lacock PC confirmed they do not support the proposal submitted to the group.  <b>Recommendation:</b> Proposal to be withdrawn and Lacock PC to escalate issue.  <b>Action:</b> Remove from priority list.	KD
d)	<a href="#">Issue 5046</a> Gastard Lane, Gastard HGV concerns	Signing work has been ordered with the contractor and the anticipated completion is September/October 2019.	<b>Action:</b> Construction imminent. Close and remove from agenda.	KD

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>e)</p>	<p><a href="#"><u>Issue 6960</u></a></p> <p>C151 &amp; Doncombe Lane, Colerne - reduction in speed limit with petition.</p>	<p>Petition received by Wiltshire Council for the reduction in speed limit on C151 and Doncombe Lane to allow safer crossing for school children. Additionally if the speed is reduced then a further request for an advisory part time 20mph restriction on C151 in vicinity of junction which leads to primary school.</p> <p>Cost estimate for a speed limit assessment is £2,500. Group agreed to put this issue on hold until the improvement works developed through TAOSJ initiative have been completed.</p> <p>TAOSJ improvements now complete. Group have agreed in principle to fund a speed limit assessment. PC to confirm 25% contribution of £625. KD checked collision cluster site list for 2019/20 and this site does not appear.</p>	<p><b>Recommendations:</b> Colerne PC to wait for information from local policing team on enforcement of speed limit on C151.</p> <p>On hold until next meeting.</p> <p><b>Action:</b> Once enforcement information received consider contribution of 25% towards a speed limit assessment.</p>	<p>Colerne PC</p>
<p>f)</p>	<p><a href="#"><u>Issue 7043</u></a></p> <p>High Street, Lacock – High St/West St request for junction modifications.</p>	<p>Visitors continue to turn left into the High St which is gated at the far end when they should be continuing straight across the junction to access the car park via Hither Way. The road signs correctly indicate that the car park is straight on but the road markings and general road layout indicate that the road bears left. The junction layout also represents a hazard in that traffic proceeding across the junction from the north does not always give way to traffic from the left which has right of way.</p> <p>The Parish council would like to see a mini roundabout at this junction with some remodeling to enforce the direction that through traffic should take and reduce the apparent significance of the High St to traffic.</p> <p>Topographical survey has now been received and design work is underway to determine whether a mini roundabout is a workable solution at this location.</p>	<p><b>Actions:</b> Continue with design and estimate for junction improvement scheme.</p> <p>Ensure road markings at this junction are not refreshed at this time.</p>	<p>KD GW</p>

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	<b>Other Priority Schemes</b>		
a)	<p><a href="#">Skynet Drive</a></p>	<p>Legal have now confirmed that the lease agreements are complete. Section 106 agreement for Bellway homes to release funding for the installation of Toucan crossing will be triggered at first occupancy.</p> <p>Shared use path construction at southern end Skynet Drive/Park Lane junction is to be completed during January/February 2019 in preparation for the crossing and cycle link at the north end.</p> <p>Bellway Homes funding received. Design for Toucan crossing is underway and the legal advertisement being consulted on during September 2019.</p>	<p><b>Action:</b> Move to top priority schemes and monitor design and consultation ready for implementation in due course.</p> <p>KD</p>
b)	<p><a href="#">Corsham Cycle Network</a></p> <p>Spring lane resurfacing &amp; cycle signing</p>	<p>Substantive bid application successful.</p> <p>The recommended option to ensure longevity of the surface is estimated at £26,000. Currently there is £8,000 committed from the substantive bid fund and £8,000 from Corsham Town Council.</p> <p>Corsham Town Council have confirmed additional £5,000 funding. CATG agreed £5,000 contribution. The work has been delayed due to the requirement to remove vegetation prior to work commencing. This cannot be achieved during nesting season. Signing has been agreed and ordered to coincide with surfacing works.</p> <p>Surfacing work is currently scheduled for early October.</p>	<p><b>Action:</b> Construction imminent. Leave on agenda for now and monitor implementation.</p> <p>KD</p>

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>c)</p>	<p><a href="#">Issue 5540</a></p> <p>A4 Box –HGV’s using unsuitable routes between Box &amp; Colerne</p>	<p>HGV traffic ignoring the advisory signage along the A4 and using unsuitable routes to get from Box to Colerne such as Tutton Hill/Mill Lane. Tutton Hill did not make the top locations to be taken forward through the FAPM process for this financial year.</p> <p>Colerne Parish Council agreed to collect data on past incidents at the last meeting and to give update on their progress. At February 2019 meeting Colerne Parish Council confirmed lack of recent evidence to support this issue. Group agreed to keep on agenda for now until such time as further evidence can be provided.</p>	<p><b>Discussion:</b> Colerne PC confirmed there have been no recent incidents. However, asked for an existing advisory sign to be replaced and consideration also given to an additional advisory sign.</p> <p><b>Actions:</b> Replace existing advisory sign.</p> <p>Consider location for an additional advisory sign and report back to group.</p> <p>Leave on agenda for now.</p>	<p>GW</p> <p>Colerne PC</p> <p>KD</p>
<p>d)</p>	<p><a href="#">Issue 5818</a> <a href="#">Issue 6364</a></p> <p>Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange &amp; Purleigh Road.</p>	<p>Monitor parking issues as the developments on Park Lane progress and collate data received from local residents on the inappropriate parking at this location.</p> <p>Request received from resident for access protection bar marking across driveway to extend 5.0m either side of access. This type of marking is advisory and should only be used to protect an access and not extend further as with the existing marking for the church entrance.</p> <p>Further correspondence and photos received March 2019 from residents of Chestnut Grange detailing the parking/safety issues in vicinity of its junction with Park Lane.</p> <p>Group agreed to keep on agenda for now and continue to monitor.</p>	<p><b>Discussion:</b> Temporary no waiting cones have been put out while Bradford Road is closed. David Arnup has assessed the current situation and decided to leave the cones east of Purleigh Road in situ but remove cones to the west of this junction. He will continue to monitor while the closure is in operation.</p> <p><b>Recommendation:</b> The original parking issues on Park Lane remain and will leave on agenda for now and continue to monitor.</p>	

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	<p><a href="#">Issue 6768</a></p> <p>Corsham Road, Lacock – Rail bridge visibility for pedestrians &amp; cyclists.</p>	<p>The railway bridge on Corsham Road just east of the Stonegate site. Cyclists and pedestrians are concerned about the relative lack of visibility when crossing the hump of the bridge. Motor vehicles can cross the bridge at speed without being able to see what is on the other side until at the apex. Request for review/additional signing warning of hazard.</p> <p>DA to arrange for sign to be erected. Update to be given at meeting.</p>	<p><b>Action:</b> Sign has been erected. Close and remove from agenda.</p>	KD
f)	<p><a href="#">Issue 6919</a></p> <p>Notton Lane, Lacock Rat running traffic from Corsham Road to avoid queues at traffic signals on A350</p>	<p>Residents raising concerns over rat running speeding traffic along Notton Lane mainly from Corsham Road where visitors of Whitehall Garden Centre are trying to avoid queueing traffic at the A350 traffic signals to head towards Chippenham. Whitehall have been granted permission to extend and therefore the problem is likely to increase in the future.</p> <p>Request for either No entry signs at Corsham Road/Notton Lane junction. This will mean a one way restriction going north to south and vehicles including residents, school traffic, farm vehicles will not be allowed to travel north. Alternatively a no left hand turn restriction for Corsham Road/Notton Lane junction.</p> <p>Lacock Parish Council to undertake further investigations locally and request a metro count. Update to be given at meeting.</p>	<p><b>Action:</b> Lacock PC have received no response from residents. Close and remove from agenda.</p>	KD

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	<p><a href="#">Issue 6886</a> A4 and Cross Keys Road junction Request for reduction in speed limit.</p>	<p>Concerns raised from residents over the national speed limit restriction from Pickwick through to the Corsham town boundary near the Cross Keys junction. Request for a reduction in speed limit to be considered.</p> <p>Cost estimate for speed limit assessments is £2,500. To be discussed at the meeting.</p> <p>This issue to be put on hold until the improvement works due to take place in the summer are complete. Corsham TC did confirm support &amp; 25% contribution for assessment.</p> <p>Group agreed to keep on agenda for now and monitor.</p>	<p><b>Recommendation:</b> Cross Keys construction project has just finished, therefore put on hold until next meeting to allow settling in period for new arrangement.</p>	
h)	<p><a href="#">Issue 6876</a> Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Request for 20mph speed limit on residential streets in Corsham including Pickwick Road, Newlands Road, Pound Pill leading to Prospect. This proposal is aligned with the Corsham Public Realm study and part of the Corsham Strategic Plan 2018-2022.</p> <p>Cost estimate for speed limit assessments is £2,500. This issue to be put on hold until Corsham TC have carried out further consultation.</p> <p>Group agreed to keep on agenda for now and monitor.</p>	<p><b>Recommendation:</b> Group agreed to leave on agenda for now.</p>	



CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

i)	<p>Kingsdown, Box Petition to reduce speed limit to 40mph.</p>	<p>Petition received by Wiltshire Council March 2019 from local residents of Kingsdown who wish the existing national speed limit restriction be reduced to 40mph.</p> <p>Cost estimate for speed limit assessments is £2,500. Box PC to consider whether this issue is supported and confirm if 25% contribution towards assessment. Update to be given at meeting.</p>	<p><b>Recommendation:</b> Box PC confirmed they do not support this issue.</p> <p><b>Actions:</b> Inform requester. Close and remove from agenda.</p> <p><b>ADDENDUM</b> Box PC have officially confirmed that they have not decided to not support this issue but have requested for traffic surveys to be carried out at the site.</p>	<p>Box PC KD</p>
j)	<p><b>Issue 7226</b></p> <p>Box Hill, Box – Request for reduction in speed limit from 50mph to 40mph.</p>	<p>Concerns raised from resident of Moon House, Box Hill regarding safety when exiting properties on foot to cross the A4 Box Hill and the width of the footway on the opposite side of the road leading up to Rudloe Manor. Speeding traffic has resulted in many near misses.</p> <p>Request for reduction in speed limit along this route from 50mph to 40mph. Box PC to consider whether this issue is supported. To be discussed at meeting.</p> <p>Original issue form sent to Box PC for consideration, update to be given at meeting.</p>	<p><b>Recommendation:</b> Box PC confirmed they do not support this issue.</p> <p><b>Actions:</b> Inform requester. Close and remove from agenda.</p>	<p>Box PC KD</p>



CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

k)	<p><b><u>Issue 7076</u></b></p> <p>Ladbrook Lane/B3353 junction, Corsham – Visibility of junction</p>	<p>Motorists emerging from Ladbrook Lane on to the B3353 consider it a dangerous junction due to relatively poor visibility of traffic travelling on the B3353.</p> <p>Some work was carried out last year to remove vegetation to help maintain maximum visibility at this junction but the existing stone wall still causes some difficulty. Request for advisory signs on B3353 to warn drivers of turning vehicles at this junction.</p> <p>GW to send enforcement letter to cut back vegetation &amp; increase visibility splay. Group agreed to keep on agenda until work is complete.</p>	<p><b><u>Action:</u></b></p> <p>Some vegetation has been cut back. Re-visit and monitor for now.</p>	GW
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CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Requests / Issues		
a)	Pound Pill, Corsham – Difficulty in crossing in vicinity of mini roundabout to southern pedestrian access into Corsham Primary school.	<p>Site meeting held with KD and Cllr Whalley at school finishing time to determine cause and extent of issue. It was agreed this should be dealt with through the Taking Action on School Journeys initiative. Cllr Whalley has referred this back to the school to update their travel plan.</p> <p>Put on agenda for information only.</p>	<p><b>Recommendation:</b> Noted by group. Leave on agenda for now and monitor TAOSJ application later this year.</p>
b)	Furze Hill, Corsham – speeding traffic and difficulty crossing.	<p>Site meeting held with KD and Cllr Whalley to assess issue. Dropped kerb crossing points already in situ along Furze Hill and confirmed road width is not sufficient to provide any form of central pedestrian refuge island. TC confirmed the SID is deployed at this location.</p>	<p><b>Recommendation:</b> Continue with SID deployment.</p> <p><b>Action:</b> Close and remove from agenda.</p>
c)	<p><b>Issue 7244</b> Neston ton Corsham pedestrian route – dropped kerb locations.</p>	<p>Corsham TC have visited the site and identified 7 locations where dropped kerbs would be of benefit in the pedestrian route from Neston to Corsham.</p> <p>To be discussed further at meeting.</p>	<p><b>Discussion:</b> Corsham TC requested Moor Barton be added to the list. If possible can original requester be asked to contact TC to liaise over proposed locations.</p> <p><b>Recommendation:</b> Group agreed to move to top priority list.</p> <p><b>Action:</b> Develop designs/estimates for each location.</p>

KD

KD

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	C151, Colerne Luckham Park entrance	Colerne PC request for horse warning signs in vicinity of Luckham Park entrance on C151.  To be discussed further at meeting.	<p><b>Recommendation:</b> Group agreed to leave on agenda.</p> <p><b>Actions:</b> Liaise with Luckham Park on improvements they can make on own private land.</p> <p>Consider possible locations for warning signs on C151.</p>	Colerne PC  Colerne PC
e)	A4, Box outside Box Primary School	Safety of parents and children crossing the zebra crossing. Request for signing to be amended and road markings to be introduced as you approach the crossing to alert drivers.  To be discussed further at meeting.	<p><b>Recommendation:</b> Group agreed to move this issue to the top priority schemes.</p> <p><b>Actions:</b> Liaise with Corsham TC on renting out SID.</p> <p>Liaise with Box primary school to find out if their travel plan is up to date and if they plan to make a taking action on school journeys (TAOSJ) application.</p> <p>Undertake peak time site observation.</p>	Box PC  Box PC  KD

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	<b>Other Items</b>			
a)	Major Projects for Corsham Area Board	<p>Future planned Wiltshire Council major projects for the Corsham Area Board to be shared with the group as and when they should arise:</p> <p>Cross Keys improvements summer 2019. Most of the works are now complete. High friction surfacing scheduled for Monday 16<sup>th</sup> September. The new signal timings will be monitored and tweaked if necessary.</p>	<p><b>Action:</b> Construction complete. Remove from agenda</p>	KD
d)	Metro counts being undertaken in and around West & North Wiltshire	<p>This is survey work being undertaken as part of an area wide transport modeling study. Group requested to receive data once surveys are complete for analysis of HGV movements and speed.</p> <p>SD to confirm if survey data has been received and can be shared with CATG. SD to send information to RH/KD to then be distributed to group.</p>	<p><b>Action:</b> Chase Spencer for clarification.</p>	KD
8.	<b>AOB</b>			
	<b>Date of Next Meeting</b>	Wednesday 20 <sup>th</sup> November 2019 10am at Committee Room A, Monkton Park, Chippenham.		

## CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

### Corsham Community Area Transport Group

#### Highways Officer – Kate Davey

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of **£19,103.50**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding Implications

6.1 There are no safeguarding implications

#### 7. Recommendations

**Corsham Area Board are asked to approve recommendations**

## Corsham CATG

### FINANCIAL SUMMARY

#### BUDGET 2018-19

CATG Allocation 2019-20 £10,951.00

2018-19 Underspend £23,690.00

#### Contributions

Corsham Town Council - Park Lane Parking Restrictions	£1,000.00	Confirmed - on hold
Box PC - One way sign at The Ley	£75.00	Confirmed
Corsham Town Council - Chapel Paister advisory HGV signs	£375.00	Confirmed
Corsham Town Council - Gastard Lane HGV advisory signs	£175.00	Confirmed
Lacock Parish Council - High Street/West Street topo survey	£387.50	Confirmed
Lacock Parish Council - Coach routing signing/survey scheme	£1,500.00	TBC

**Total Budget** £38,153.50

#### Commitments

Corsham Park Lane parking options	£4,000	Estimate - on hold
Additional funds for Spring Lane, Corsham resurfacing scheme	£5,000	Ordered

#### New Schemes

Gastard, Gastard Lane HGV matters	£700	Estimate
Lacock bridge pedestrian improvements	£0	
Neston Chapel Plaister advisory HGV signs	£1,500	Estimate
Lacock Coach routing through village	£6,000	Estimate
Box The Ley one way sign	£300	Estimate
Lacock High Street/West Street junction improvements topo survey	£1,550	Estimate

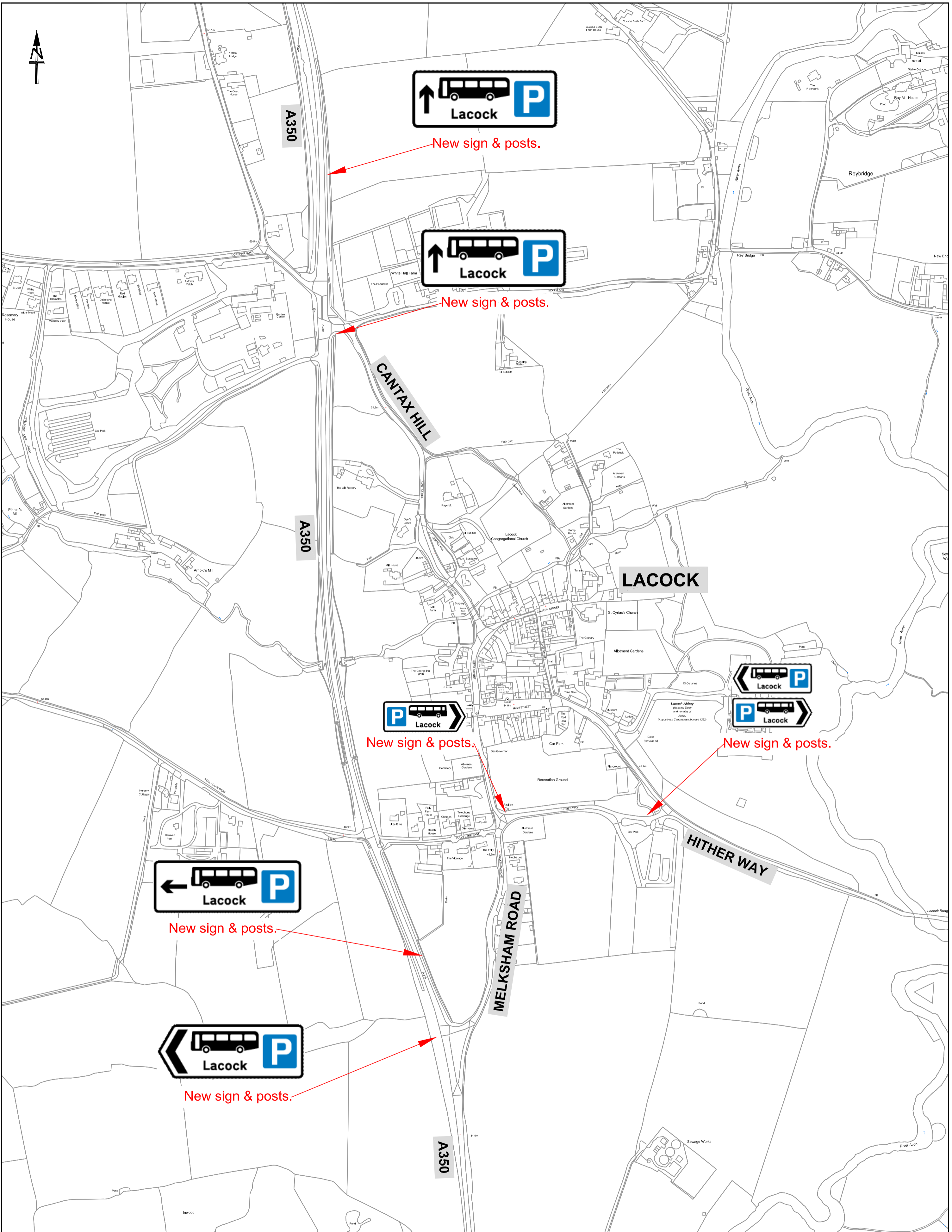
**Total Spend / Commitments** £19,050.00

**Remaining Budget** £19,103.50

#### Substantive schemes

Corsham TC for cycle network - Spring Lane	£13,000	Increased contribution confirmed 28/11/18
Spring Lane rural cycle route	£26,000	Estimate Nov 18





**NOTES:**

**SIGNS SHOWN ON THIS PLAN ARE INDICATIVE ONLY.**

**Wiltshire Council**  
Where everybody matters

**Traffic & Network Management**  
County Hall, Bythesea Road, Trowbridge  
Wiltshire, BA14 8JD  
Tel: 0300 4560100  
Website: www.wiltshire.gov.uk

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Wiltshire Council (100049050) 2019

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REV	DATE	DRAWN	CHECK	APPROV
DESCRIPTION				
DRAWING PURPOSE:				
PRELIM DESIGN				

PROJECT:  
CORSHAM CATG SCHEME  
ADVISORY COACH SIGNING  
LACOCK VILLAGE

DRAWING TITLE:  
PRELIM DESIGN

SCALES:	NOT TO SCALE	SHEET SIZE:	A2
DRAWING No.:	KAD/TLACO	REVISION:	O
FILE REF:	L5TETAB\CORM2019\2019SCHEMES\LACOCK\COACHPLAN.DESIGN		





## Corsham Area Health and Wellbeing Group.

### Notes and Action Table.

Corsham Health and Wellbeing Group is a subsidiary group to the Area Board with a delegated responsibility and budget to assist in the local support of older and vulnerable people. The Group, chaired by Councillor Brian Mathew, brings together groups and organisations that have an interest in achieving positive and linked outcomes for older people.

Regular attendees and contributors include Corsham Town Council, Porch Surgery, Health Trainer, Community Engagement Manager, Alzheimer’s Society, Alzheimer’s Support, Carers Support, Brunel Shed, Box Parish Council, Dorothy House, Greensquare, Corsham Library. Other groups are most welcome to attend.

Subject	Notes	Updates and Actions
<b>Wiltshire Library Service</b>	Many Library services available to older people including home service to visit the housebound, mobile library service, large print books, free access to magazines and e-books. A number of Book Clubs use the library as a venue and the space is always for use by groups – for instance the Health Trainer has a regular session. Contact the library for details of all of their services, help with IT, information about what’s on and clubs and groups and with any ideas regarding use of the library space.	<p>Laura Geater now back as Corsham Library Manager. <a href="mailto:Laura.geater@wiltshire.gov.uk">Laura.geater@wiltshire.gov.uk</a></p> <p>The Big Dig arranged for 30<sup>th</sup> October during half term – intergenerational activities, stone quarrying as a theme. In conjunction with Celebrating Age and artist Grace Dagleish.</p> <p>Successful Recollections session at Box Library on 1<sup>st</sup> October.</p>
<b>Dementia Awareness</b>	Corsham Area Dementia Action Alliance has been set up but needs a fresh impetus. Would benefit from a formal launch perhaps as part of an event such as an Older People’s	Dementia Friends session arranged by Springfield Campus held on Weds 16 <sup>th</sup> Oct for staff and public. Any group can arrange further sessions.

	<p>Awareness event. Otherwise maintain as an agenda item and promote things like Side by Side, Brunel Shed and Music for the Mind also encourage supporting actions from other groups. Alzheimer's Society brought the Dementia Roadshow to Corsham Street Fayre on the 14<sup>th</sup> September.</p>	<p>Feedback from Alzheimer's Society was that there were significant levels of interest in services from their Corsham Fayre visit but this doesn't translate to referrals for help. Ongoing discussion needed.</p> <p>Excellent Side by Side result with Corsham Running Club adopting a runner in need of support.</p> <p>Anyone with an interest in involvement in the Dementia Alliance should get in touch with the Community Engagement Manager or member of the Health and Wellbeing Group.</p>
<b>Corsham Connections</b>	<p>Local scheme to set up a volunteer group or organisation that could engage directly with people at risk through loneliness or isolation to help them improve their personal wellbeing. Also includes Directory and website needed to support volunteers in their connector role. Steering Group established to consider how an overarching organisation might be set up. Porch surgery fully involved in the discussions and Adult Social Care being kept informed.</p>	<p>Website partially delivered, action needed to populate with details of local groups and organisations. Stakeholders being identified and account taken of other initiatives to help determine structure, funding and operating procedures.</p> <p>Needs to be aware of ongoing and new initiatives from Adult Social Care and Health Service particularly Local Area Coordinators and Link Workers. Also connectors within the community e.g. Carers Support.</p>
<b>Celebrating Age</b>	<p>An Arts Council funded project that the Health and Wellbeing Group have invested in for the Corsham area. Partner groups include</p>	<p>Potential for December/January event at the Campus to be discussed.</p> <p>Ongoing discussion within the project about</p>

	<p>the Wiltshire Music Centre, Pound Arts, Wiltshire Library Service and Age UK. Recollections sessions held in Corsham in May and Box and Lacock more recently. Shows planned as part of Pound Arts programme held on 25<sup>th</sup> September (Opera) and on 23<sup>rd</sup> October (Comedy). Also planning a participatory half term session at the Springfield library in October – The Big Dig. Still hoping to have another event in Colerne.</p>	<p>post Celebrating Age activity and engagements. Engagement with Care Homes also being discussed with the likelihood of a session in Warrington Lodge.</p>
<b>Make a Friend Be a Friend</b>	<p>Response to postcard drop was disappointing in respect of Clubs joining up and then contacts through the call line. Better results in Trowbridge and Melksham. Contacts were made though with referrals to Active for Life.</p>	<p>Carers Support would be keen to promote the scheme again through regular newsletters and established direct communication channels. Contact phone numbers are still open. Discussion ongoing.</p>
<b>Active for Life</b>	<p>Social group previously backed by Abney and Baker with regular lunchtime meet up's at different locations e.g. Kingsdown Golf Club, Victoria Park Bath, and Atworth Garden Centre. Referrals made from Carers Support. Now volunteer led it has benefitted from the personal approach to meet people in advance and help them into the group situation. Potential to take more clients – 'nobody would be turned away'.</p>	<p>Karen Viner is the contact <a href="mailto:karenviner@talktalk.net">karenviner@talktalk.net</a></p> <p>Discussions continue with CEM and Springfield following change in circumstance and potential change of venue to Springfield to include a Luncheon Club. Trial run held on 23<sup>rd</sup> October.</p>
<b>Brunel Shed</b>	<p>Shed activities continue including work to the centre at Potley itself. New Picnic table completed for the Campus. Memory Shed well established with excellent support from Alzheimer's Support. Ongoing project to</p>	<p>Hoping to start new session from Spring 2020 if an experienced facilitator can be found. Posters recently sent out. Volunteers and expressions of interest most welcome.</p>

	restore a second Quarry trolley similar to that outside of Springfield. Grant awarded for a new session – The Friday Shed – for those with a more physical disablement particularly Parkinson’s. Will though require volunteer support including DIY skills.	
<b>Shared Lives</b>	Wiltshire Council scheme supported and promoted by Brian Mathew. Now seeing that the service will be expanded with links into the adoption service promoting the potential as an income source for carers. Roll out expected in the Autumn.	
<b>Creative Connections – Peacock Arts Trail</b>	4 week Arts project for 12-15 people ahead of the Arts Trail with Rachel Heard (Creative Artist in residence at thePound) ahead of the trail with exhibits to be displayed at the Town Hall during the trail 5 <sup>th</sup> – 13 <sup>th</sup> October.	Successfully completed with excellent feedback from participants who would be keen to continue their group. Has prompted discussion with the Pound to establish a regular social group.
<b>Corsham Heritage Project - WSUN</b>	Funding approved for an Artist led project engaging with older people who would benefit from regular social opportunities. Sessions to be held over a period of 8 weeks meeting at the Fire Station. Recruiting people to the project will need help from all organisations.	Project not yet started, have struggled to find attendees but still hoping to get started soon. Looking to start now in the Spring 2020.  Discussion ongoing with Porch Surgery and the Health Trainer regarding identifying clients.
<b>Anybody can Cook</b>	Anybody Can Cook was awarded a grant by Healthwatch for work in Chippenham and Corsham. Contact made and suggesting linking in with Health and Wellbeing Group.	Sessions previously held at Springfield using the kitchen and linking with the Warm and Safe programme. Would be keen to repeat.
<b>Corsham Town Council</b>	Town Council Strategic Plan includes targets	Meeting to be arranged for November 2019.

	related to Safe and Health Community. Ongoing discussions regarding the opportunity for shared actions and support.	
<b>Time for Carers</b>	Carers Support Wiltshire appeal to raise £30k to help give carers some respite from their roles with a much needed break or treat.	Promote amongst groups – opportunity to host a coffee morning or a bake sale or Awareness Event with proceeds going to the appeal. Contact Rachael Demery. <a href="mailto:RachaelD@carerssupportwiltshire.co.uk">RachaelD@carerssupportwiltshire.co.uk</a>
<b>JSNA 2020</b>	Survey recently completed to establish local priorities ahead of the next production of the County wide Joint Strategic Needs Assessment. Priorities will help to shape the actions of the Area Board and Health and Wellbeing Group going forward.	
<b>Our Community Matters</b>	County wide website and information source for details of all local news and events with tailored sites for each community area. Maintained by Wiltshire Council but available for all to use to publicise local activities and to promote successes. Corsham site can be found at <a href="https://ocm.wiltshire.gov.uk/corsham/">https://ocm.wiltshire.gov.uk/corsham/</a>	All encouraged to use site and to sign up to regular Friday newsletter.
<b>Music on the Move</b>	Project run by Wiltshire Rural Music to take music out to the more rural areas of the County. Has included a successful visit to Colerne using the Wiltshire Mobile Library.	Most recent Music on the Move visits have been in the Calne/Chippenham area with funding by both Area Boards. Project is looking for support and funding to continue both this project and a future (similar) project taking in more residential homes and

		dementia friendly members clubs. This may be more beneficial to some older residents, and be more in line with Health and Wellbeing funding arrangements. Corsham keen to support and will discuss 2020 options.
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**Contacts: Ros Griffiths Community Engagement Manager. [ros.griffiths@wiltshire.gov.uk](mailto:ros.griffiths@wiltshire.gov.uk)**

**Kevin Gaskin. Health and Wellbeing Group Support. [kevingaskinccan@hotmail.co.uk](mailto:kevingaskinccan@hotmail.co.uk)**

**Updated 28/10/19**